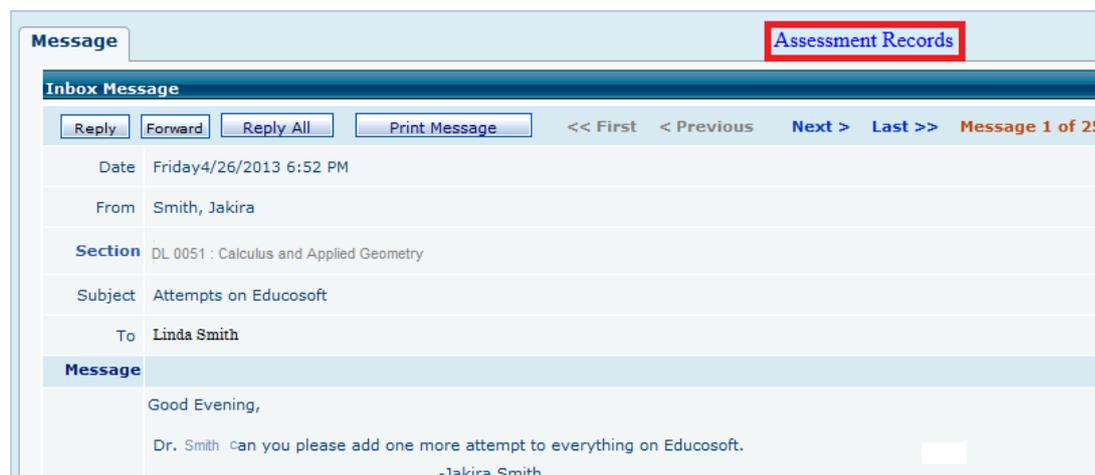


2013 EducoSoft Release Details

1. **Homepage:** EducoSoft Homepage now has a whole new look. New layout and better content organization have greatly enhanced navigation and intuitiveness.



2. **View score from email message view:** Instructor can view student's assessment records from the internal mail message view page. Clicking on 'Assessment Records' link, instructor will be on the same page that comes after clicking student name from roster page.



Follow the steps shown below to explore the feature:

- Login to Instructor Account
- Go to Communication - Internal Mail
- Click on the Message
- Click on the 'Assessment Records' link to view corresponding student Score records.
- After editing what is requested, close that window. You will be back in the e-mail listing.

3. Video integration from multiple sources: Instructor can now seamlessly integrate videos from YouTube and Khan Academy on to EducoSoft for the students to study. The system also allows multiple videos to a single content hierarchy node.

Add/Edit Article

Course Level: Beginning Algebra

Add Documents | Add Weblink | **Add Videos** | Content Repository

Select Video file

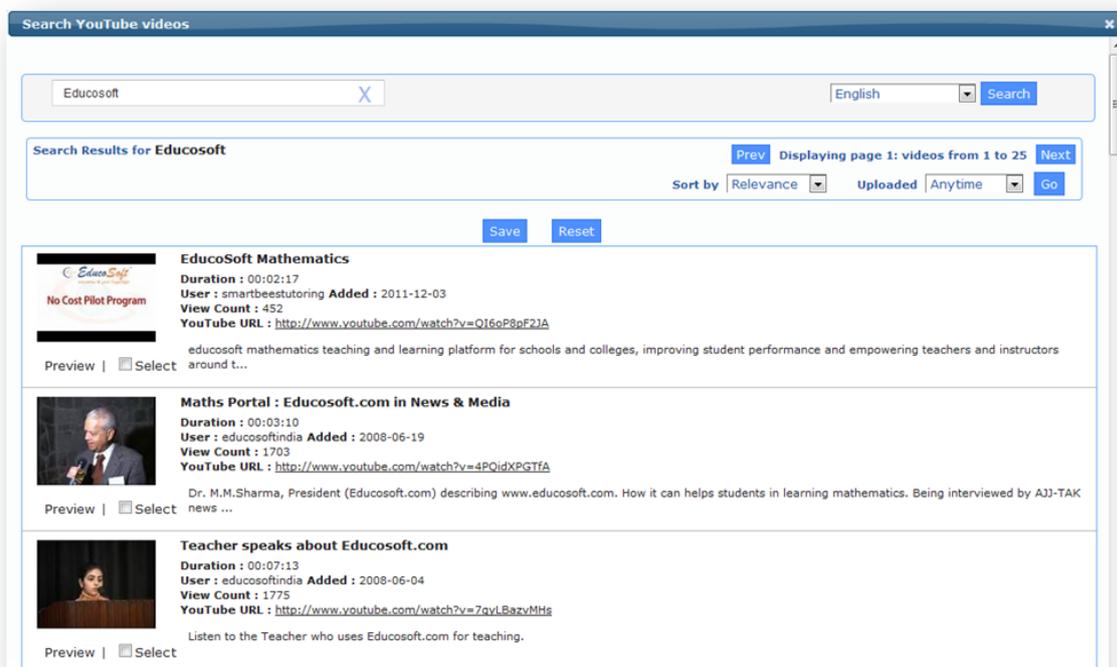
* Name:

Description:

* Choose File: No file selected.

Navigation to add videos:

- Login to Instructor Account
- Go to Tools -> My Notes
- Select the level for which you would like to attach the video



- Click on Add and Browse YouTube/ Khan Academy videos from Add Video tab. Search and select the videos and save.

4. Video lectures as prerequisite: Instructor now can assign lecture videos (uploaded by Educo admin or by instructor) as prerequisite to any assessment. The process of assigning video as prerequisites is the same as that for other activities. There is an additional option for video available now.

Select Prerequisite(s) for assessment : 2.1 HW: Simplifying Expressions

Assessment Learning Activities Attendance **Videos**

ShowAll Homework Quizzes Handgrade Custom

PreRequisite Item	Minimum Score(%)	Start Date	Expires
None	<input type="text"/>		

[Add Alternate Prerequisite](#)

Navigation to add Video lectures as prerequisite:

- Login to Instructor Account
- Go to View / Create Assessments
- Click on Add/Edit prerequisite
- Click on 'Videos' tab, select the level and click on the checkboxes to select the prerequisite videos
- Then click on add Button to enter the time and then click on save button to save up the prerequisite.

5. Automatic LO marking: When a learning objective (LO) in the content hierarchy is assigned as prerequisite to an assessment that LO automatically gets marked in the hierarchy for study on the student side. Marking stays until the pre-requisites are applicable.

Select Prerequisite(s) for assessment : 2.1 HW: Simplifying Expressions

Assessment **Learning Activities** Attendance Videos

ShowAll Homework Quizzes Handgrade Custom

PreRequisite Item	Minimum Score(%)	Start Date	Expires
None	<input type="text"/>		

[Add Alternate Prerequisite](#)

Navigation to add Learning Activities:

- Login to Instructor Account
- Go to View / Create Assessments
- Click on Add/Edit prerequisite
- Click on learning activities' tab to add learning activity as prerequisite.
- On clicking save button, system will automatically mark the topic for students to study when that LO is attached as a prerequisite to an assessment.

6. Enhancement on class attendance: Several new features have been added to class attendance module;

- System allows makeup hours (when student spends extra hours in to make up for the absence) and automatically calculates attendance % based on custom defined formula
- Now even attendance can be assigned as pre-requisite to assessments.
- System flags students in the roster who have not logged in for continuous X # of days.

Navigation to instructor Settings to set up class attendance:

- Go to User Management
- My Preferences - Settings - Course Settings

The screenshot shows a settings form with two input fields. The first field is labeled 'Class Duration' and contains the value '60', with a note '(Please enter time in Minute)'. The second field is labeled 'Show notification on roster if student is not logged in for' and contains the value '2', with a note '(Please enter value in days)'. Below the fields are two buttons: 'Restore default' and 'Save'.

- 'Class Duration' option and specify the time in Minute

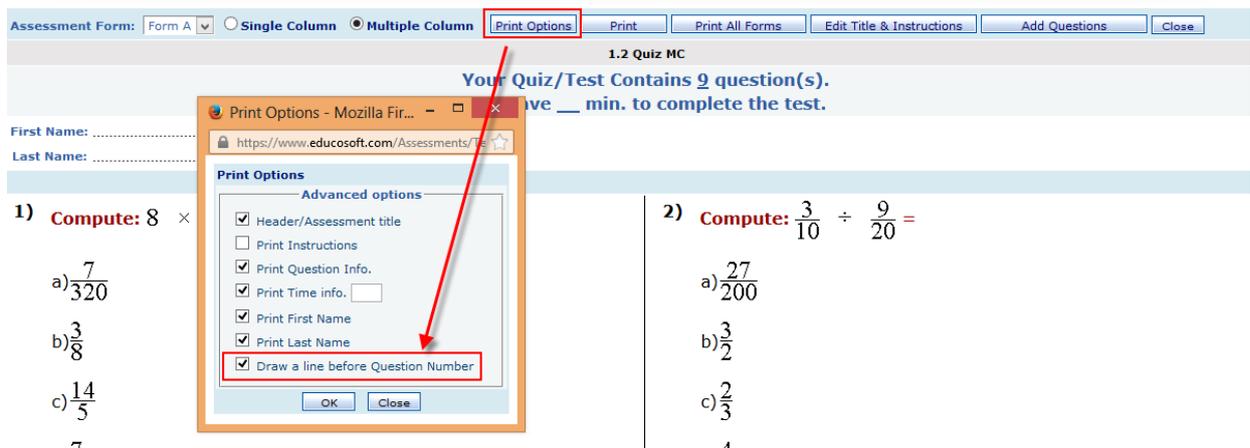
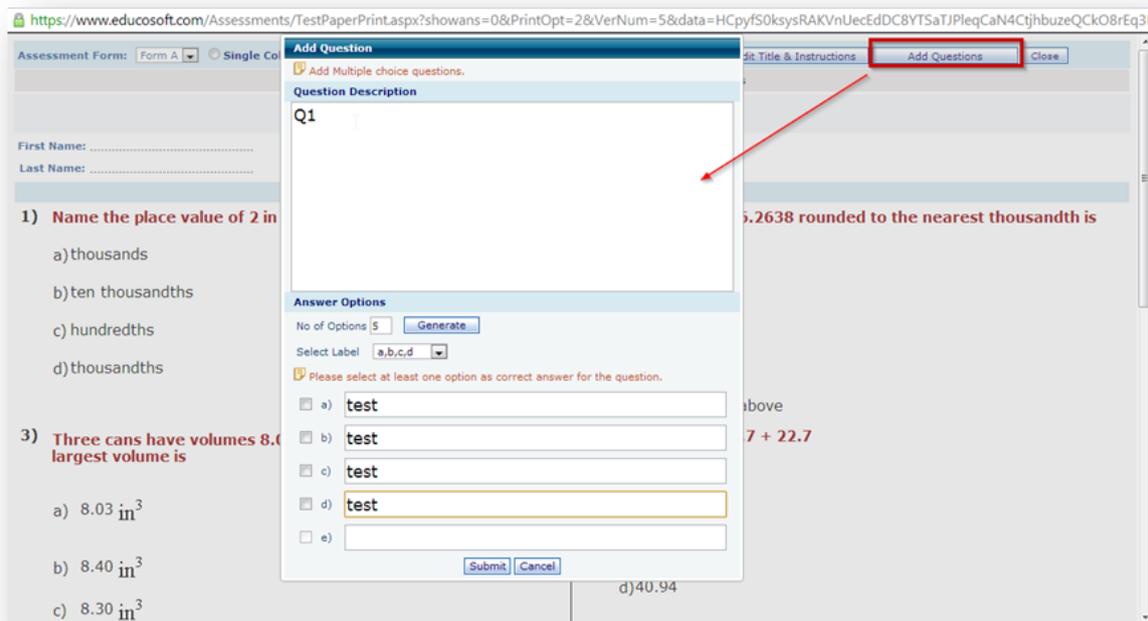
Navigation to attach attendance as prerequisite:

- Go to View / Create Assessments
- Click on Add/Edit prerequisite
- Click on Attendance' tab.

The screenshot shows the 'Attendance' tab selected in a prerequisite settings window. The title bar reads 'Select Prerequisite(s) for assessment : 2.3 HW: More on Solving Linear Equations'. The 'Start Date' is 6/26/2013 and the 'End Date' is 9/30/2013. The 'Attendance' tab is highlighted, and the 'Minimum module attendance is:' field is set to a value (indicated by a red box) followed by a '%' sign. There is a 'Class Roster' button and 'Save' and 'Cancel' buttons at the bottom.

- Specify the minimum module attendance in % and click on save

9. More options on printing assessment: More formatting options added for instructors to print an assessment for manual answering and grading convenience. Now you can add Questions in Assessment Print Page for non math courses, and 'Draw a line before Question Number' option when printing tests for any course.



Navigation to access the new print features:

- Go to Assessments - View/ Create Assessment
- Click on Print - Print assessment without answer.
- Click on the Add question on the print preview page.
- Check mark the 'Draw a line before Question Number' selection box to enable the option.

10. New assessment setting to show result after specific number of days or hours: New options under assessments 'Display results' settings where instructor can define availability of the submitted assessment results for a student.

The screenshot shows the 'Advanced' settings for a quiz. The 'Display results' section is highlighted with a red box, containing the following options:

- a. Immediately after assessment
- b. Show results during assessment
- c. From [Select Date]
- d. Do not show results after students have completed an assessment.
- e. After 1 days
- f. After : : (HH:MM)

This option can be enabled by:

- Login as instructor
- Go to Create/View/Create Assessment page
- Click on Edit and then select edit settings
- the settings icon of any assessment
- Change the setting under “Display results” and click on save settings.

11. Enhancements to the Student Taking Test Screen: To avoid confusion between submit assessment with submit a question on the Take assessment Screen, we have shifted the submit assessment button to the right corner. Also we have renamed the submit button to 'submit assessment'.

The screenshot shows the student test interface. The 'Submit Assessment' button is highlighted with a red box in the top right corner. The question displayed is:

1) Find the product : 27(-8)

a) 216

b) -216

c) -35

d) -19

12. Access to Instructors, CC and Students help manuals after logging into EducoSoft: Now all Educo users can access 'USER MANUALS' after logging in to EducoSoft. These User Guides will walk you through on how to use EducoSoft and important features of the Educo Learning System

The screenshot shows the EducoSoft interface with the 'Help' menu open. A red arrow points to the 'User Manual' link. Below the navigation bar, there are sections for 'System Requirements', 'Instructor User Guide', and 'Online Training Sessions'. A table lists various training sessions with columns for Title, View, and Size.

Title	View	Size
Getting Started Tutorial	Watch Tutorial	9 MB
Navigation - Lecture Notes & Learning Activities	Watch Tutorial	17 MB
How to Upload Syllabus	Watch Tutorial	16 MB
How to Set Up the Grade Book - Part I	Watch Tutorial	5 MB
How to Set Up the Grade Book - Part II	Watch Tutorial	6 MB
How to create Assessments - The Basics	Watch Tutorial	10 MB
How to create Assessments - Advanced Topics	Watch Tutorial	9 MB
Creating Announcements	Watch Tutorial	7 MB
Creating Surveys	Watch Tutorial	21 MB

13. Option for instructor to resume the students' submitted/ completed assessment: If a student can't finish a test within stipulated time, instructor has an option to let the student resume (not retake) that test. In resume mode, student can work on question not attempted in previous session.

The screenshot shows two pages from the EducoSoft interface. The top page is the 'Assessment List' for student Bakru, Sheen. It contains a table of assessments with columns for Title, Category, # Q's, Max Attempt, Attempted, Mode, Start Date, End Date, Alloted Time, and Review. A red box highlights the 'Score' link in the 'Review' column for the assessment '2.2 HW: Solving Linear Equations in one variable'. A red arrow points from this link to the 'Student Test Details' page below. In the 'Student Test Details' page, a red box highlights the 'Resume' option in the 'Options' column for the second attempt of the same assessment. A tooltip at the bottom right of the 'Resume' option reads: 'Click to enable the resume option to the student.'

Title	Category	# Q's	Max Attempt	Attempted	Mode	Start Date	End Date	Alloted Time	Review
1. 2.1 HW: Simplifying Expressions	NA	9	55	0	Homework	7/30/2013	09/30/2013	--NA--	Score
2. 2.2 HW: Solving Linear Equations in one variable	NA	28	55	2	Homework	6/26/2013	09/30/2013	0 : 10 : 0	Score
3. 1.2 Quiz MC	NA	9	55	1	Test MC	6/26/2013	09/30/2013	--NA--	Score
4. 2.3 HW: More on Solving Linear Equations	NA	6	5	1	Homework	6/26/2013	09/30/2013	0 : 50 : 0	Score
5. 1.2 Quiz MC: Review of Fractions	NA	9	5	1	Practice	6/26/2013	09/30/2013	--NA--	Score
1.2 Quiz MC: Review of

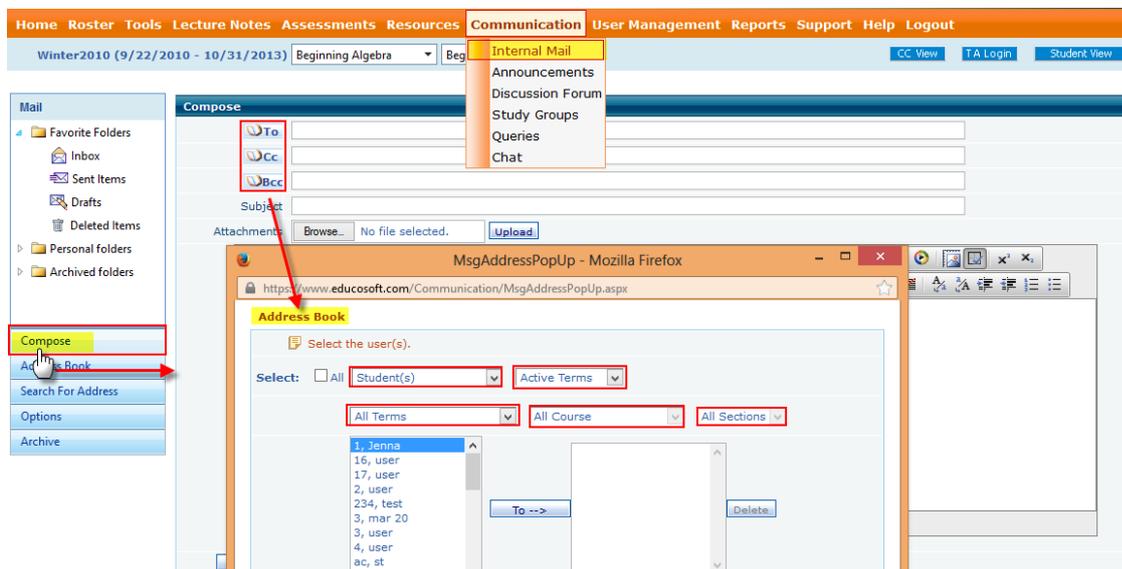
Attempts	Date	StartTime	EndTime	Time Spent	Score	%Score	Options
1	8/5/2011	8/5/2011 1:21 AM	8/5/2011 1:22 AM	00:00:33	2	9.52	Update View Delete
2	3/14/2012	3/14/2012 4:54 AM	3/14/2012 4:58 AM	00:03:05	3	14.29	Update View Delete

Navigation to use to the individual resume feature:

- Go to Score page from Assessment/Scores menu or by clicking on the student name on the roster page
- Click on View link to view score of any assessment
- Click the Details link for any corresponding student to view the attempts
- Click the  button to let the student resume the assessment

14. Internal mail 'Address Book' enhancement: Instructor can now easily select the recipients while composing email. Following filters are added to make recipients selection easier.

- Term Status (Active/Inactive)
- Term
- Course
- Sections
- User Type



Navigation to access the Address Book:

- Go to Communication - Internal Mail Compose Messages
- Click on To, CC OR Bcc button to open the Address Book.
- Select the User(s) using new search parameters

15. Resume option should be explicit: Instructor can now specify whether Final Test should have resume function or not while creating tests.

Follow the below steps to make resume option explicit while creating assessment:

- Login as instructor
- Go to Assessment/View Create page
- Check “[Yes, Resume function to be provided for Students](#)” the option to allow the students to resume the assessment

Add Assessment

Add New Assessment

Assessment Type:

* Title:

* Recipients: All Students Groups of Students

Select assessment mode (based on predefined setting or custom settings):

Standard mode (predefined settings)

Custom mode (select your own settings)

Create for all sections Block from importing

Yes, Resume function to be provided for Students.

* Grading Period: * Category:

* Maximum Attempts:

Weight:

* Assessment to be taken:

Between AND

On the selected Date

Allot time for entire assessment : : (HH:MM:SS)

Select Prerequisite (learning activity, assessment, attendance and videos)

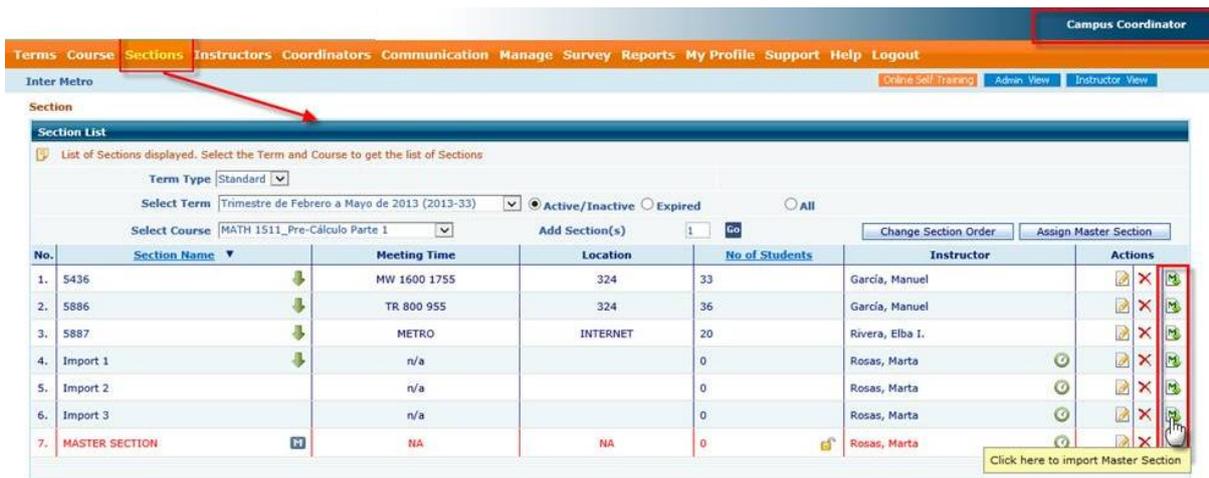
16. Option for retrieve the whiteboard session recordings: Provided an option to view/ download the recorded whiteboard sessions for students and instructors to view at another time/day

The screenshot shows a web application interface with a navigation menu at the top. The 'Tools' menu is open, and 'White Board' is selected. Below the menu is a 'Meetings List' table with the following data:

No.	Meeting Name	Start Date	Start Time	Edit	Delete	Start Meeting	View Recording
1.	Test	3/6/2013	12:08 AM	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>	<input type="button" value="Start Meeting"/>	<input type="button" value="View Recording"/>
2.	Test 55	3/6/2013	12:18 AM	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>	<input type="button" value="Start Meeting"/>	<input type="button" value="View Recording"/>
3.	May 31	5/31/2013	1:10 AM	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>	<input type="button" value="Start Meeting"/>	<input type="button" value="View Recording"/>
4.	Widestmay30	5/30/2013	1:15 AM	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>	<input type="button" value="Start Meeting"/>	<input type="button" value="View Recording"/>
5.	Monday	3/25/2013	1:10 AM	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>	<input type="button" value="Start Meeting"/>	<input type="button" value="View Recording"/>
6.	ry	5/30/2013	1:36 AM	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>	<input type="button" value="Start Meeting"/>	<input type="button" value="View Recording"/>

A red arrow points from the 'View Recording' button for the 'Monday' meeting to a separate window titled 'Recorded - Google Chrome'. This window shows a 'WhiteBoard 1' recording session with a chat window on the right containing the message 'David gilmour'.

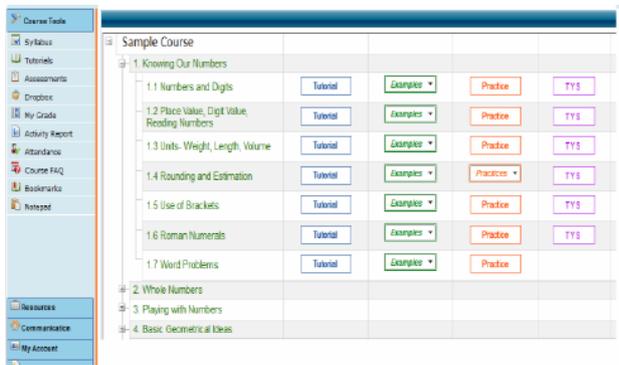
17. Import master section data to multiple sections: New option is provided under Campus Coordinator section list screen to Import master section data to multiple sections



Follow the below steps to import master section data to multiple sections from the CC login:

- Login ac CC
- Go to Sections page from menu
- Click on the  to import master section
- System will automatically copy the master section data to the selected section.

18. Multiple views of the course content: course structure and content can be presented in multiple layouts as shown below, on request by the institution.

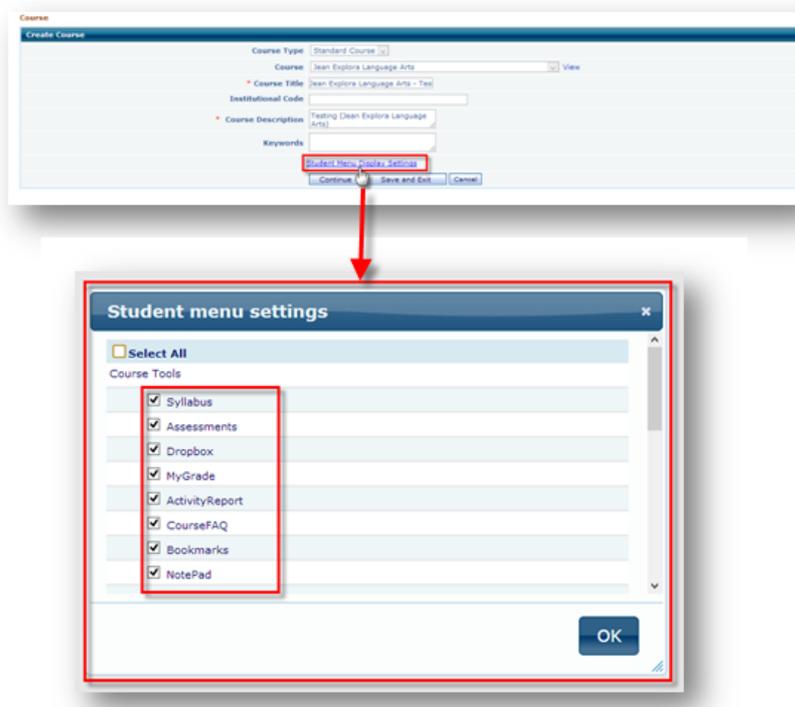


Grid view



Hierarchical View

19. Option to enable/ Disable student left menu course wise: For elementary users (Jean Explora) certain menu items like, Assessment, Syllabus, Drop Box, Resources, Survey, Notepad and Book Mark features are not required and hence we have provided a setting to disable these menus under CC login.

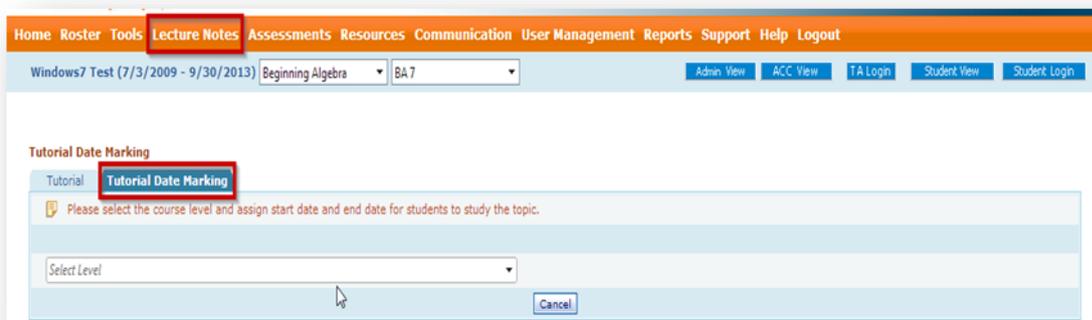


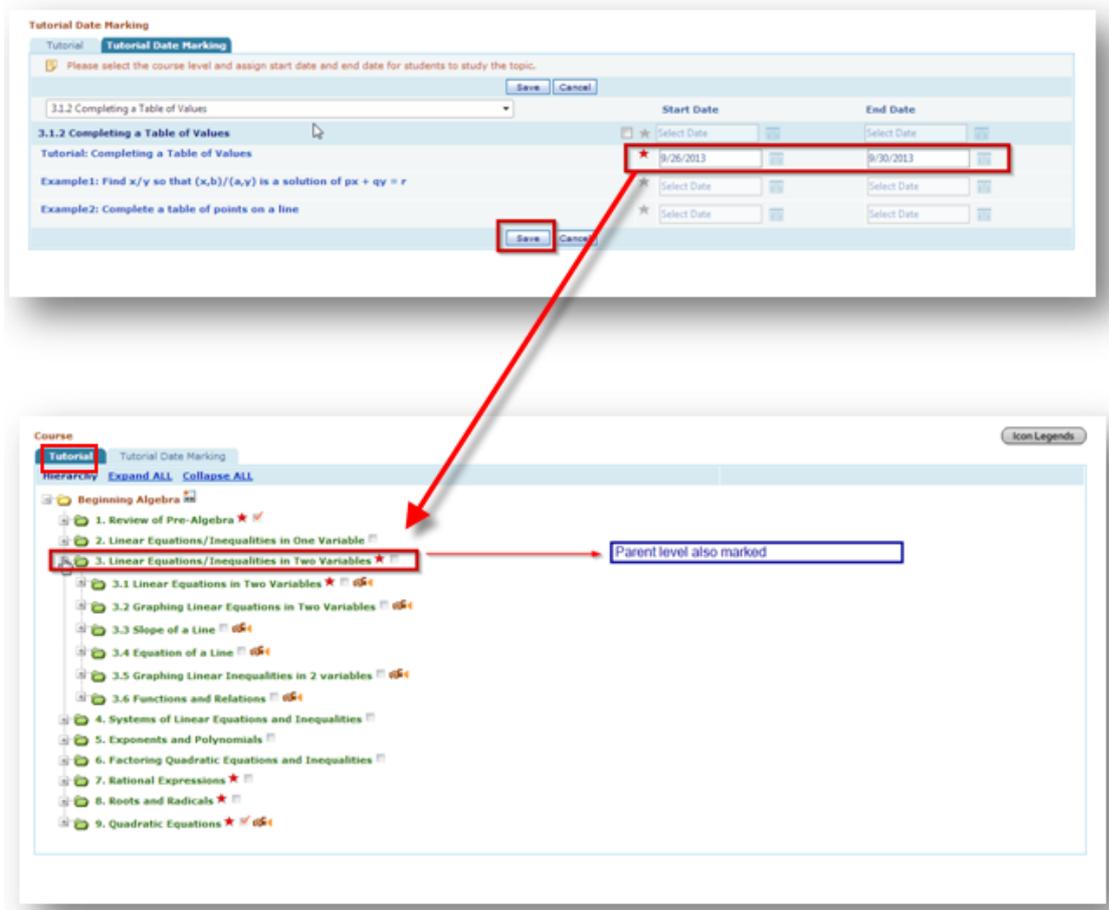
Follow the below steps to Enable/ Disable Students menu from the CC login:

- Login CC account and go to Course menu
- Click on Add/ Edit course
- Click on **'Student Menu Display Settings'** Link
- For hiding the particular menu to the institutional students, uncheck the check box and click on OK button.
- Click on 'Save' button to save the settings.

Note: By default all the menu items are checked.

20. Tutorial marking changes: When any objective or LO level is selected for marking then all its parent level should be marked by default.

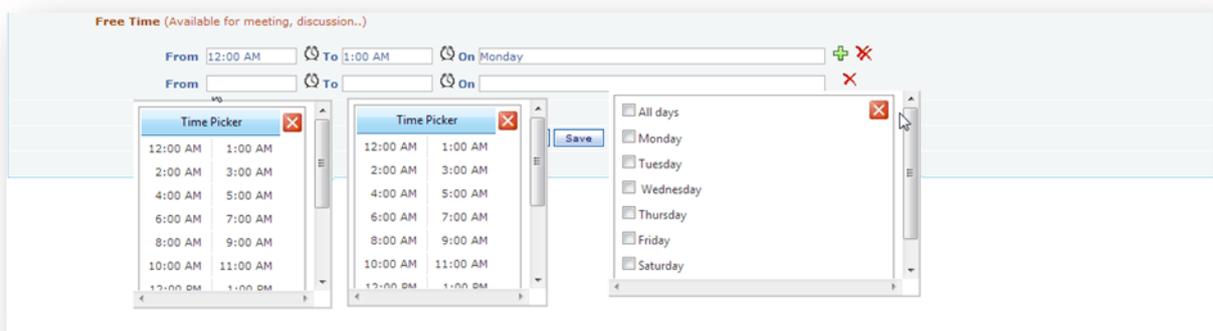




Follow the below steps to mark the LO's for study:

- Login as instructor
- Click “Lecture notes” menu and select “Tutorial Date marking” tab
- Select a sub level from the drop down
- Mark the tutorial dates from the date picker and click the save button
- Go back to lecture notes the parent level is marked automatically

21. Instructor’s ‘My Preferences’ option enhancements: Now, instructor(s) can specify multiple free time ranges in Free Time information option.



Follow the below steps to add multiple free time information in the instructor login:

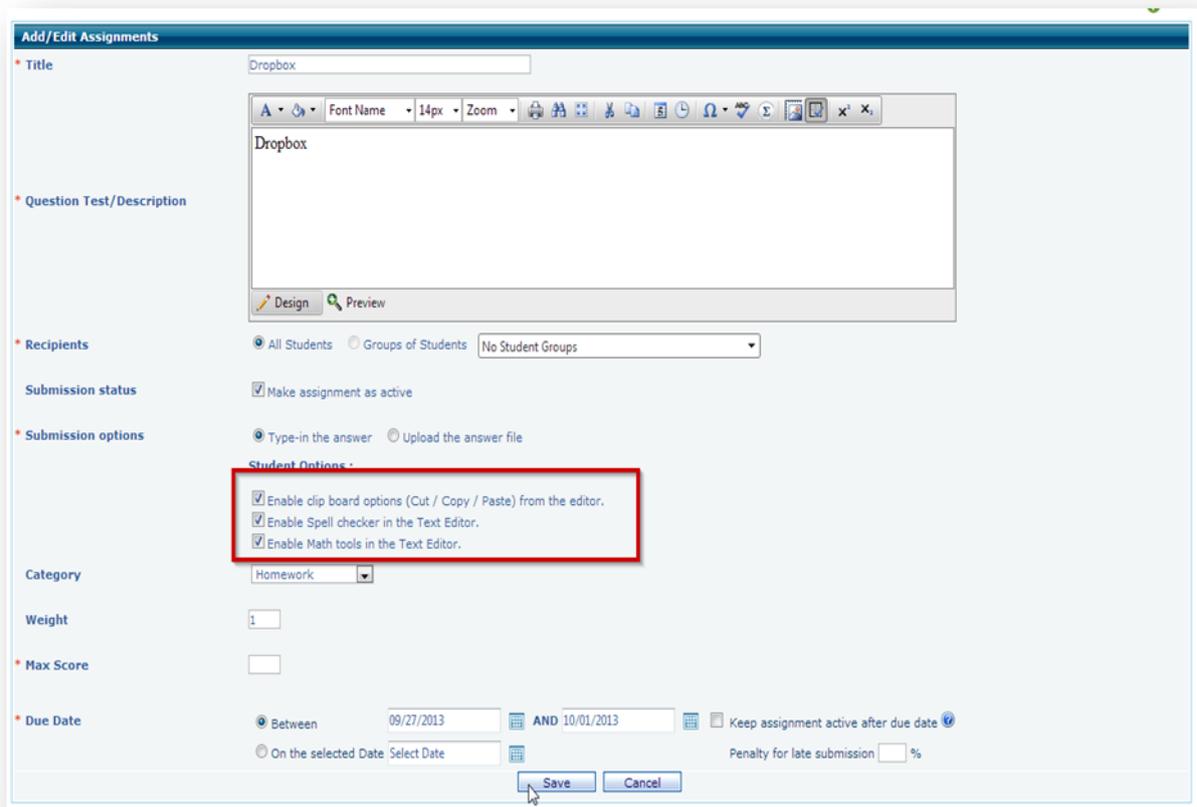
- Login as instructor
- Navigate to User management/My preference/My settings page using the menu
- Click  button to add more than one free time.
- Fill the From ,To and On field and click **save** button

Note: Student gets to see the instructors' free time by taking the cursor on the time icon next to instructor name.

22. DropBox feature Enhancements: Provide an option in Drop box feature for instructor to enable/disable Editor Tools such as spellchecker, MathML Editor, Etc. for students. These options will encourage instructors to use drop box feature for Math and science courses.

Navigation to enable the new options in DropBox feature:

- Go to Assessment → Drop box
- Clicking “ADD” button will take user to Add/Edit Dropbox page
- Select the marked options to enable the editors so that students can use it while answering



The screenshot shows the 'Add/Edit Assignments' form. The 'Title' field is 'Dropbox'. The 'Question Test/Description' field contains 'Dropbox'. The 'Recipients' section has 'All Students' selected. The 'Submission status' section has 'Make assignment as active' checked. The 'Submission options' section has 'Type-in the answer' selected. The 'Student Options' section is highlighted with a red box and contains three checked options: 'Enable clip board options (Cut / Copy / Paste) from the editor.', 'Enable Spell checker in the Text Editor.', and 'Enable Math tools in the Text Editor.'. The 'Category' is 'Homework', 'Weight' is '1', and 'Max Score' is empty. The 'Due Date' section has 'Between' selected with dates '09/27/2013' and '10/01/2013', and 'Keep assignment active after due date' checked. The 'Penalty for late submission' is 0%.

23. Import Question Settings for Instructor: For instructors provided an option to 'Allow other Instructors to import questions from My Question Bank' under my preferences settings.

The screenshot shows the 'Course Settings' page with the following settings:

- Term List:** Display Active Term First, Expired Term First
- Display Tasks:** Daily, Weekly
- Import My Notes:** Allow other Instructors to Import My Notes
- Import My Question Bank:** Allow other Instructors to import questions from My Question Bank (highlighted with a red box)
- Attendance:** Show dropped students in attendance setting

Navigation to enable the Import Setting:

- Navigate to User management/My preference/My settings page using the menu
- Select the “**Course settings**” tab
- Check the option “**Allow other Instructors to import questions from My Question Bank**” and click save button

24. Option to make syllabus reading mandatory: System provides an option for the instructor to make syllabus reading mandatory before accessing course materials.

Follow the below steps to explore the new syllabus response sheet feature:

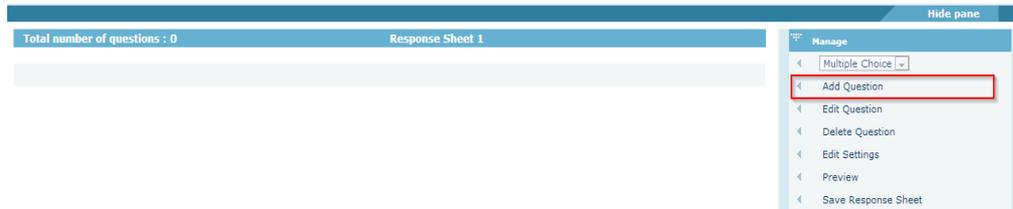
Adding Response Sheet:

- Under Tools menu click on sub menu Syllabus
- Click Response Sheet tab

The screenshot shows the 'Response Sheet' creation form with the following fields and options:

- Name:** Response Sheet 1
- * Maximum Attempts:** 3
- Make passing score mandatory
- Create** button

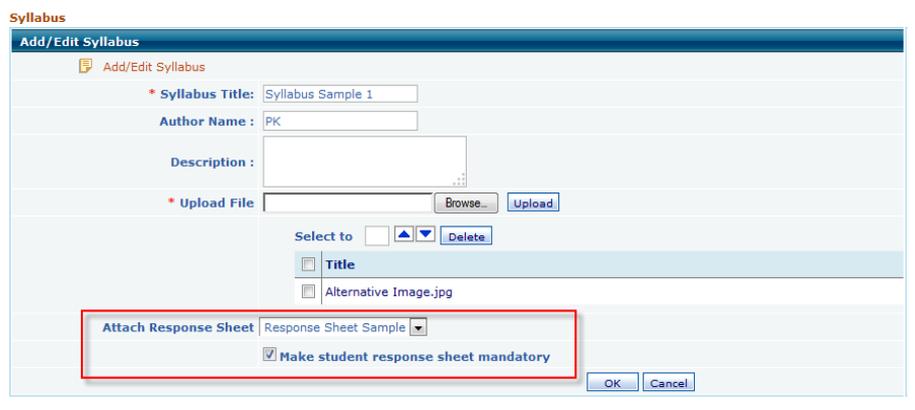
- Check the “**Make passing score mandatory**” to make the passing score mandatory when the student takes the survey
- Enter the Response Sheet Name and Maximum Attempts and Click Create button, then user will be redirected to the following screen



- Click on Add Question link and start adding multiple choice questions to your response sheet.
- After adding desired number of questions, click on Save Response Sheet link for saving the response sheet.

Attaching Response sheet to Syllabus:

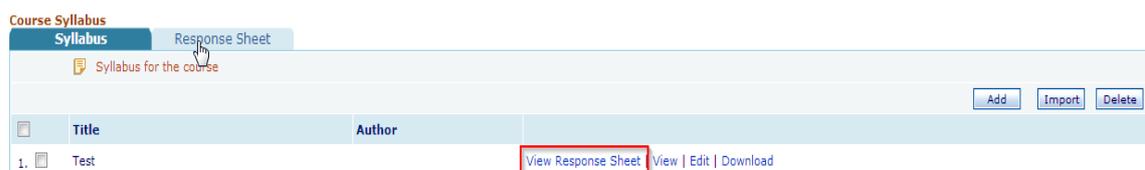
- Syllabus tab > click on Add button for adding the syllabus. User will be taken to the following screen.



- Enter the syllabus title.
- Upload the syllabus file.
- If you want to attach the response sheet to the syllabus, please select the corresponding response sheet from the drop down list.
- If you want to make response sheet as mandatory for the students then please select the option 'Make student response sheet mandatory' with the help of check box.
- Click on OK button to save the syllabus.

Note: If student response is made mandatory, student is forced to answer this response sheet before he does any activity.

- Once student completes the entire syllabus with response sheet in the syllabus list then you have another link to view the student's responses for each syllabus.



- Click on corresponding syllabus 'View Response Sheet' link to see the responses of the students.
- First options show the overview of all the student's responses for the questions.

Overview		Individual Response	
No. of responses : 1			
		Total Responses	Response %
1) Q1			
a) 1		1	100%
b) 1		0	0
c) 1		0	0
d) 1		0	0

- Second tab shows the list of students who attempted the response sheet.

Overview		Individual Response			
Syllabus Title : Test					
Response Sheet Title : Response Sheet 1					
Passing Score : 1%					
No.	Student	Attempts	%Score	Response Sheet	View Attempts
1.	Gilmour David	1 of 3	0	View	--Select-- --Select-- 1

- Click **View link** corresponding to a student to view response of that student. To view the different attempts select the attempt from the “**View attempt** “ drop down list

Syllabus Title : Test
Response Sheet Title : Response Sheet 1
Student Name : Gilmour David

1) Q1

a) 1

b) 1

c) 1

d) 1

Selected Option:
a) 1

Feedback

Rich text editor area with toolbar (Bold, Italic, Underline, etc.)

Save Close

Correct answer(s)
d) 1

Close

- On click on feedback button instructor can give feedback to the response of the student.

Taking Response sheet From Student(s) login:

- When student logs in first gets to see the following message if any response sheet is made mandatory.

ELC-GA | Windows7 Test | Beginning Algebra | Section For CCR Check 1

Contact Instructor : Gilmourr Davidd

Change Course

Course Tools

- Syllabus
- Tutorials
- Assessments
- Dropbox
- My Grade
- Activity Report
- Attendance
- Course FAQ
- Bookmarks

Welcome to my class for **Beginning Algebra | Section For CCR Check 1.**

Before you start any activity in this course, you must read the class syllabus and respond to related questions. Proceed as follows:

1. Click on the "syllabus" link in the left column or click [here](#).
2. **Open or download** the syllabus, read it very carefully.
3. After reading and understanding the syllabus, Click on "**Take Response Sheet**" link and answer all questions and exit the session.

Only after completing the syllabus reading and understanding process, you can start using any of the activities listed in the left column.

Gilmourr Davidd

- The syllabus page will list all the syllabus with mandatory Response sheet will be shown in **green**
- The passing score if set by instructor and the no of maximum attempts will also be shown

Course Tools

- Syllabus
- Tutorials
- Assessments
- Dropbox
- My Grade
- Activity Report
- Attendance
- Course FAQ
- Bookmarks
- Notepad

Syllabus

Syllabus for the course

No.	Title	Description	Author	Passing Score	Maximum Attempts	
1.	Test	Test		1	3	View Download
2.	Test 2	SS		1	3	View Download Take Response Sheet

Response sheet for this syllabus is mandatory.

After student **views** or **Downloads** the syllabus the link will be shown

Course Tools

Syllabus

Syllabus for the course

No.	Title	Description	Author	Passing Score	Maximum Attempts	
1.	Test	Test		1	3	View Download
2.	Test 2	SS		1	3	View Download Take Response Sheet

Response sheet for this syllabus is mandatory.

- Click on corresponding syllabus 'Take Response Sheet' link, it pops up the following screen.

Student Test - Mozilla Firefox

https://www.educosoft.com/Survey/StudentTestPaper.aspx?FromData=78&From=Sur&Data=%2b9ly01vV8W%2b%2403d8b%6WQR3D1G2N%u5U08Y771qgwEnCbuK75VL3CHumwWH3B3lyGCma4Exc2gMg%3d%3d

Response Sheet test

Syllabus Response Sheet

[Submit](#)

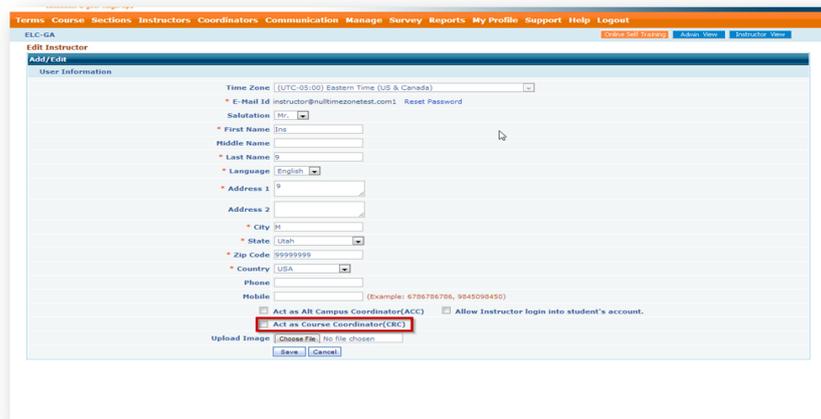
1) 1. How important is convenience when choosing this type of product?

- a) Extremely important
- b) Very important
- c) important
- d) Slightly important
- e) Not at all important

[Submit](#)

- Select the answer option for the multiple choice questions and click on Submit button in the last question.

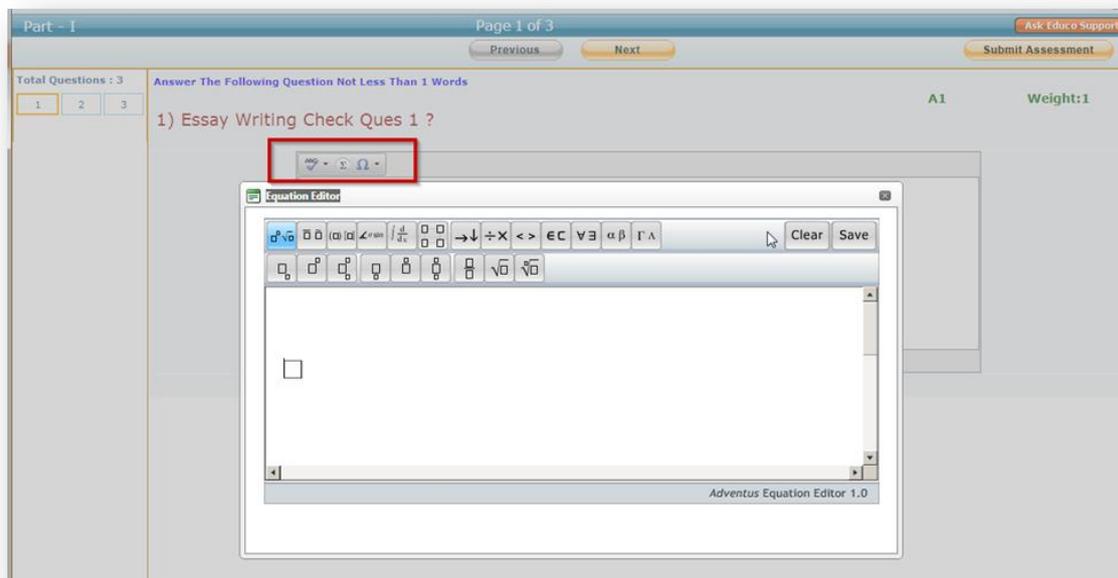
25. Instructor can act as Course Coordinator: Now, Campus coordinator can make existing instructor as a Course Coordinator.



Follow the steps shown below to make existing instructor as a Course coordinator:

- Login as CC
- Go to Instructors menu
- From the list of instructors displayed click the Edit link the user will be taken to “Edit instructor” page
- Check the “**Act as Course Coordinator (CRC)**” check box and click save button

26. Short Answer Question Type Changes: Now, student will see editor tools such as MathML, Spell checker when responding to the question



What's Coming for December 2013?

- Redesign mode of instruction for **Developmental Courses**
- **Course Placement** work flow for Institution
- **Personal Study Plan for Students:** The Personal Study Plan helps your students identify which sections of the course they have mastered and which sections require more study, and provides each student a customized selection of instructional resources that address the student's deficiencies.
- **Class attendance changes**
 - Along with the option to drop student if he is continuously absent for X # of days, provide a setting where instructor decides whether he/she wants to drop permanently from the section OR send only a warning message to the user
 - Message should be as follows: "You have not attended the class for # days. Have you dropped this course? I will appreciate your response at the earliest before we take action on your status in the class"
 - Add option under 'attendance prerequisite 'to which attempt attendance prerequisite criteria should applicable.
- **Print Assessment Changes:**
 - Should be able to add new question(s) to specific position while printing.
- **Instructor Tutorial Enhancements:** Teacher should be able to control the tutorial for student(s). Feature should have a flexibility to block or unblock hierarchy/levels (With or without specific dates).
- New workflow for **generating free access codes** for term for under privileged students in an institution.
- **Syllabus Enhancements:**
 - Response sheet should both have MC and Open ended questions
 - On the view response screen when instructor click on the graph bar then it should show the list of students who have answered it.
 - Make syllabus announcement screen catchier and also show the syllabus title in it.
- Similar to the penalty option there should be an option to **give credits to the students for early submission**
- **Quick Retake option for Students:** This option allows instructors to set the number of times an assignment can be taken again. Only the questions the student answered incorrectly will appear on the assignment.
- **Campus coordinator Enhancements:**
 - Add guest user details in the section list screen
 - Auto login option to instructor account.